

MEETING MINUTES

DATE: Wednesday, February 07, 2018
TIME: 3:00 PM
LOCATION: 2321 Riverfront

MEETING CREATED BY: Executive Board
TYPE OF MEETING: Purpose
FACILITATOR: Joylynn Clement

MINUTE TAKER: Matt Korpi
TIME KEEPER:

ATTENDEES PRESENT:

Joylynn Clement	Ahemd Alihsan	Mike Engle
Sydney Parvin	Brad O'Brien	Nick Matthies
Matt Korpi	Brandon Love	Prof. Perera (Faculty Advisor)

AGENDA TOPICS

Sign In Sheet

TIME ALLOCATED: 15 Min **PRESENTED BY:**

Discussion:

All attendees signed in on the attendance sheet. SCOMA will be using these sheets to ensure proper membership status.

Opening Event Planning

TIME ALLOCATED: 15 Min **PRESENTED BY:**

Discussion: Final plans and adjustments were discussed regarding SCOMA's opening ceremony event. The agenda, the powerpoint slides, and the video were all addressed.

Conclusion: .

ACTIONS

	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Finaliaze Video	Sydney Parvin	02/14/2018
Finaliaze Slides	Joylynn Clement	02/14/2018

Ford Rouge Factory Tour

TIME ALLOCATED: 15 min **PRESENTED BY:**

Discussion: Option to combine SCOMA's trip along with the Entrepreneur Society trip was dicussed

Conclusion: We will join with the Entrepreneur Society to promote and plan the activity with shared responsibility and credit.

ACTIONS

	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Schedule larger bus through Antonio	Joylynn Clement & ES	02/13/18
Collect RSVPs of Attendees.	SCOMA & ES	02/28/18
Flyers and signage	SCOMA through SOM	02/19/18

Volunteer ideas

TIME ALLOCATED: 10 min **PRESENTED BY:**

Discussion: Opened to the floor for volunteer ideas to get SCOMA out to the general student population. Ideas included possibly the Eastern Michigan Food Bank and the Rotary.

Conclusion: Tabling further discussion until the meeting after our opening ceremony.

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
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Future Event Planning.

TIME ALLOCATED: 10 min	PRESENTED BY:
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Discussion: Tabling this topic along with the future volunteer ideas to meeting after SCOMA Opening ceremony.

Topics included resume boosting workshops and events with SHRM & ES

Conclusion:

ACTIONS	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
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SECRETARY APPROVAL:
(Signature & Date)



2/08/2018

